



METRO WEST DISTRICT

Metro West Swimming Victoria Incorporated

ABN: 92 118 401 054 INCORPORATION NO: A0007742J

MINUTES OF THE DELEGATES MEETING

Maribyrnong Aquatic Centre, Aquatic Drive, Maribyrnong
On Wednesday 14th November at 7.00pm

Attendees: Cam Nation (President / NWA), Jamie Taafe (Vice-President / SUN), Janine Boyton (Treasurer / SSC), Julie Walsh (Competitions Officer / MLN), Vince Taylor (WAQA), Ros Jones (MLN), Bill Watson (Life Member / AQW), Andrea Sutton (Life Member / AQW), Hayden Collins (External – Swimming Victoria Director Candidate)

Apologies: Seb Bettioli (Secretary / PROP), Margaret Arnold (District Referee / LVN), Maureen Harris (AQW), Justin Gallop (HOP), Natalie Lemieszek (WYN), Jenny Lawton (EDA), Karen Garrard (LVN), Ella Keogh (PROP / Swimming Victoria Director Candidate)

1. Meeting Open, Attendees & Apologies

The Delegates Meeting on Wednesday 14th November was opened at 7.05pm by Chair Cam Nation.

Attendees & Apologies noted as per above.

Current list of Metro West Delegates for Season 2018-19:

Altona:	Hoppers Crossing: Justin Gallop	Sunbury:
Aqua Wolves: Maureen Harris	Hume City:	Sunshine: Jamie Taafe
Artemis Aquatics:	Laverton: Karen Garrard	Swimland: Janine Boyton
Brimbank:	Melb Uni Prop: Seb Bettioli	Western Aquatic: Vince Taylor
Essendon District:	Melton: Ros Jones	Wyndham: Natalie Lemieszek
Footscray:	North-West Aquatic: Cam Nation	

2. Conflicts & Legal Documents

Confirmation that a Memorandum of Understanding was executed and filed between Metro West Swimming Victoria Incorporated & Sole Podiatry Pty Ltd in regards to sponsorship arrangements for the Metro West team for the Swimming Victoria Optus Junior Dolphins competition on Sunday 11th November.

Noted that Hayden Collins, Swimming Victoria Director Candidate is in attendance, and subsequently will be stepping out of the meeting when the Swimming Victoria Board Election is discussed in General Business.

3. Previous Minutes

Motion moved to ratify the minutes of the Delegates Meeting on Wednesday 10th October with an amendment to remove Ros Jones (MLN) from the listed apologies.

Moved: Janine Boyton
Seconded: Ros Jones

CARRIED

4. Matters Arising From Previous Minutes

Nil.

5. Correspondence from Swimming Australia or Swimming Victoria

Swimming Victoria correspondence regarding election of Directors (voting closes 5pm on Friday 16th November).

Swimming Victoria correspondence regarding Swimming Victoria Annual General Meeting on Friday 30th November.

6. President's Report

Verbal Report presented.

Annual Statement for 2017-18 lodged with Consumer Affairs Victoria. Propose to apply for re-issue of Certificate of Incorporation if we cannot locate the original. This will enable the district to apply for grant funding.

Paperwork to be lodged with Australian Taxation Office to update ABN listing to reflect new Management Committee, upon previous President signing relevant paperwork.

Metro West website is being updated regularly, and the MailChimp mailing lists are working well.

The district received positive feedback regarding the Metro Optus Junior Dolphins Competition – in particular the tee-shirts that were awarded to each finalist. The district managed to stay in the black for the competition (heats / finals), and were successful in obtaining a sponsor for the day to fund the purchase of team tee-shirts. District now holds surplus stock of 20 x Size 8, 10 x Size 10, 9 x Size 16. Shirts, however these are not year or meet specific, so there is the ability to re-use.

Following my communication with businesses to request a sponsor for our Metro Optus Junior Dolphins team, there were a few other parties that showed interest and we may be able to seek further sponsorship for District Champs / District Squad etc.

The district is very appreciative of the clubs who offered to provide timekeepers for the Metro Optus Junior Dolphins finals (Melton x 2, NWA x 2 & Wyndham x 1). We also are greatly appreciative of the work put in by our Team Managers Julie Walsh & Celina Scott (MLN).

Recommendation that the district provide written feedback to Swimming Victoria regarding the competition, in particular:

- Age groups to be changed to 8-11 years (as 12 year olds can compete at State Championships)
- Condense meet to one session
- Remove the 100m events
- Revert to entry fee per event to allow districts to know in advance how much to allocate for entry costs
- If the fee remains per athlete, then relays should not be charged (providing all athletes have paid the per athlete cost)
- Avoid holding on Remembrance Day (11/11)
- Emphasis on encouragement (there were a lot of disqualifications)
- The 'pointscore' should be a running tally to get the kids to buy into the 'team' event
- Query on the addition of Optus in the name but no extra benefit to competitors (no prizes, medals etc)
- Change from sew on flashes for finalists as many club shirts cannot be sewed onto (maybe iron on flashes)

Still seeking response from Swimming Victoria in regards to clarification re: requirement for parent/guardian membership in 2019/20.

Moved: Cam Nation

Seconded: Janine Boyton

CARRIED

7. Treasurer's Report

Tabled by Janine Boyton as per **Appendix A**.

Moved: Janine Boyton

Seconded: Vince Taylor

CARRIED

8. Competitions Officer's Report

Verbal Report presented.

Recap of Metro Optus Junior Dolphins Meet heats & finals. Both meets very successful. District was third in the pointscore at the finals behind Metro South & Metro East, and placed ahead of Metro North. Most clubs were represented at heats & finals, and we had full cooperation from clubs at heats which ensured no issues with finding timekeepers.

Moved: Julie Walsh

Seconded: Janine Boyton

CARRIED

9. District Referee's Report

No report tabled in Margaret Arnold's absence.

10. General Business

10.1 Brief presentation from Hayden Collins, Swimming Victoria Board Candidate, on his background & candidacy for the Swimming Victoria Board election. *(Nb. Hayden Collins then left the meeting)*

10.2 District Championships (2019). Due to pool availability dates as follows: Sunday 24th February & Sunday 3rd March. Distance events on Friday 22nd February & Friday 1st March. Format as per last year. Meet to remain at Broadmeadows. Event cost to remain as per 2018 being \$10.00 per event. Julie to prepare a flyer for publication, and to bring quotes for medals to the December Delegates Meeting. Janine to complete stocktake on current medal stock.

10.3 All Junior Heats (2019). Date Sunday 17th March. Meet to remain at Broadmeadows. Event cost to remain as per 2018 being \$10.00 per event. Julie to prepare a flyer for publication.

Moved: Cam Nation

Seconded: Janine Boyton

CARRIED

10.4 Swimming Victoria Board Election. Recommendation Metro West votes as per follows:

1. Hayden Collins
2. Ella Keogh
3. Courtney Ford
4. Rod Lawson

Moved: Cam Nation

Seconded: Jamie Taafe

CARRIED

10.5 Swimming Annual General Meeting. Recommendation for Julie Walsh to be the Metro West delegate.

Moved: Cam Nation

Seconded: Jamie Taafe

CARRIED

11. Meeting Close

The Chair closed the meeting at 8.34pm.

APPENDIX A

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Metro West Swimming Victoria Statement of receipts & payments OCTOBER 2018

MONTH		YTD
	RECEIPTS:	
6,380.00	Meet Entry fees	15,390.00
0.00	Bank Interest - General Account	3.26
0.00	Bank Interest - Term Deposit	640.77
0.00	Club Affiliation Fees	375.00
0.00	Equipment Hire	0.00
0.00	Grants Received	0.00
0.00	Other	978.00
<u><u>\$6,380.00</u></u>	TOTAL RECEIPTS	<u><u>\$17,387.03</u></u>
	PAYMENTS:	
583.55	Meet Pool Hire Fees	10,583.55
0.00	Meet SV Levies	1,534.00
580.00	Officials	580.00
0.00	Room Hire	0.00
631.00	Administration / Other	959.36
<u><u>\$1,794.55</u></u>	TOTAL PAYMENTS	<u><u>\$13,656.91</u></u>
<u><u>\$4,585.45</u></u>	NET PROFIT / (LOSS)	<u><u>\$3,730.12</u></u>

RECONCILIATION:		
Opening Cash Book Balance 1 July 2018		\$76,464.23
Add Receipts		\$17,387.03
Less Payments		\$13,656.91
Closing Cash Book Balance 31 October 2018		<u><u>\$80,194.35</u></u> <u><u>\$3,730.12</u></u>

Comprised of:		
Term Deposit (balance 31 October 2018)		\$52,614.08
General Account:		
Balance as at 31 October 2018	27580.27	
Plus Undeposited Receipts	\$0.00	
Less Unpresented Cheques	\$0.00	
		<u>\$27,580.27</u>
Total Assets		<u><u>\$80,194.35</u></u>

APPENDIX A

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Metro West Swimming Victoria Statement of Receipts & Payments OCTOBER 2018

MONTH		YTD
	RECEIPTS:	
	Meet Entry Fees:	
6,380.00	7/10 Encouragement meet	7,790.00
0.00	District Championships	0.00
0.00	High Performance	0.00
0.00	Proficiencies	580.00
0.00	Short Course	0.00
0.00	Sprints / All Junior	0.00
0.00	Winter InterClub	0.00
0.00	Other Meets	7,020.00
<u>6,380.00</u>		<u>7,020.00</u>
		\$15,390.00
	0.00 Bank Interest - General Account	3.26
	0.00 Bank Interest - Term Deposit	640.77
	0.00 Club Affiliation Fees	375.00
	0.00 Equipment Hire	0.00
	0.00 Grants Received	0.00
	0.00 Other	978.00
	<u>\$6,380.00</u>	<u>\$17,387.03</u>
	TOTAL RECEIPTS	
	PAYMENTS:	
	Meet Pool Hire Fees:	
0.00	7/10 Encouragement meet	0.00
0.00	District Championships	0.00
0.00	High Performance	0.00
0.00	Proficiencies	0.00
55.55	Short Course	55.55
0.00	Sprints / All Junior	0.00
0.00	Winter InterClub	10,000.00
528.00	Other Meets	528.00
<u>583.55</u>		<u>10,583.55</u>
		\$10,583.55
	Meet SV Levy:	
0.00	7/10 Encouragement meet	0.00
0.00	District Championships	0.00
0.00	Proficiencies	0.00
0.00	Short Course	1,534.00
0.00	Sprints / All Junior	0.00
0.00	Other Meets	0.00
<u>0.00</u>		<u>0.00</u>
		\$1,534.00
	Officials:	
0.00	7/10 Encouragement meet	0.00
0.00	District Championships	0.00
0.00	Proficiencies	0.00
0.00	Short Course	0.00
0.00	Sprints / All Junior	0.00
580.00	Other Meets	580.00
<u>580.00</u>		<u>580.00</u>
		\$580.00

APPENDIX A

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Room Hire:

0.00	Meetings	0.00
0.00	Officials Room	0.00
0.00	Presentation Night	0.00
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\$0.00		\$0.00

Administration / Other:

0.00	7/10 caps and shirts	0.00
0.00	Bank Fees	0.00
0.00	Bus hire	0.00
195.46	Catering	195.46
0.00	Equipment	0.00
0.00	Grants	0.00
0.00	High Performance	0.00
0.00	Insurance	280.36
0.00	Internet charges	0.00
0.00	Medals	0.00
0.00	Meet Program Manager	0.00
115.54	Other	163.54
0.00	Postage / PO Box	0.00
0.00	Trailer Registration	0.00
0.00	Stationery	0.00
320.00	Trophies	320.00
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\$631.00		\$959.36

<hr/> \$1,794.55 <hr/>	TOTAL PAYMENTS	<hr/> \$13,656.91 <hr/>
<hr/> \$4,585.45 <hr/>	NET PROFIT / (LOSS)	<hr/> \$3,730.12 <hr/>