



METRO WEST DISTRICT

Metro West Swimming Victoria Incorporated

ABN: 92 118 401 054 INCORPORATION NO: A0007742J

MINUTES OF THE ANNUAL GENERAL MEETING

Maribyrnong Aquatic Centre, Aquatic Drive, Maribyrnong
On Wednesday 31st July at 7.00pm

Attendees: Cam Nation, Jamie Taafe, Janine Boyton, Julie Walsh, Margaret Arnold, Maureen Harris, Damian Arnold, Vince Taylor, Andrea Sutton, Sally Dawson, Marcus Blake, Belinda Selwood, Ros Jones.

Apologies: Seb Bettiol, Bill Watson, Karen Garrard, Ken Lindner, Bruce De Leur, Mark Perry.

1. Welcome & Attendees

The Annual General Meeting was opened at 7.05pm by Chair Cam Nation.

Attendees – Outgoing Management Committee

President: Cam Nation

Vice President: Jamie Taafe

Secretary: *Apology*

Treasurer: Janine Boyton

Comps Officer: Julie Walsh

District Referee: Margaret Arnold

Attendees – Life Members (Financial)

Margaret Arnold

Julie Walsh

Maureen Harris

Damian Arnold

Vince Taylor

Andrea Sutton

Attendees – Member Clubs

Altona: Sally Dawson

Hume City: *Absent*

Sunshine: Jamie Taafe

Aqua Wolves: Maureen Harris

Laverton: *Apology*

Swimland: Janine Boyton

Artemis Aquatics: *Absent*

Melb Uni Prop: Belinda Selwood

Western Aquatic: Vince Taylor

Brimbank: *Unfinancial*

Melton: Ros Jones

Wyndham: *Absent*

Essendon District: Marcus Blake

North-West Aquatic: Cam Nation

Yarraville: *Absent*

Hoppers Crossing: *Absent*

Sunbury: *Unfinancial*

Under Section 23 of the Constitution of Metro West Swimming Victoria Incorporated, the Chair declared a quorum.

2. Previous Minutes

Minutes of the Annual General Meeting held on Tuesday 31st July, 2018, were tabled.

Moved: Julie Walsh
Seconded: Jamie Taafe

CARRIED

3. Reports

(a) President's Report

Tabled & attached as Appendix A.

Moved: Cam Nation
Seconded: Janine Boyton

CARRIED

(b) Treasurer's Report

Tabled & attached as Appendix D.

Moved: Janine Boyton
Seconded: Julie Walsh

CARRIED

(c) District Referee's Report

Tabled & attached as Appendix B.

Moved: Margaret Arnold
Seconded: Janine Boyton

CARRIED

(d) Competition Officer's Report

Tabled & attached as Appendix C.

Moved: Julie Walsh
Seconded: Maureen Harris

CARRIED

4. Election of Office Bearers

(a) President

One nomination, Cam Nation, received as per Section 29 of the Constitution.

DULY ELECTED

(b) Vice President

One nomination, Jamie Taafe, received as per Section 29 of the Constitution.

DULY ELECTED

(c) Secretary

One nomination, Ros Jones, received as per Section 29 of the Constitution.

DULY ELECTED

(d) Treasurer

One nomination, Janine Boyton, received as per Section 29 of the Constitution.

DULY ELECTED

(e) District Referee

One nomination, Margaret Arnold, received as per Section 29 of the Constitution.

DULY ELECTED

(f) Competitions Officer

One nomination, Julie Walsh, received as per Section 29 of the Constitution.

DULY ELECTED

5. Election of District Officers

(a) Delegates to Swimming Victoria Council (x 2)

Janine Boyton nominated by Cam Nation. Seconded by Margaret Arnold.

Jamie Taafe nominated by Cam Nation. Seconded by Margaret Arnold.

DULY ELECTED

6. General Business

As per Section 20.2 of the Constitution, there was no General Business.

7. Meeting Close

The Chair closed the Meeting at 7.22pm.



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ABN: 92 118 401 054 INCORPORATION NO: A0007742J

PRESIDENT'S REPORT SEASON 2018/19

It is with great pleasure that I report on Season 2018/19, my first season as President of Metro West District. Having taken on the role after the departure of the former President towards the end of the previous season, there were a number of initial changes that were implemented to enable a more efficient running of the district. These included:

- The creation of a member electronic mailing list using Mailchimp software to enable consistent, formatted & efficient communication of information to all individual members of the district;
- A dedicated delegates mailing list using Mailchimp to enable efficient communication to all club representatives; and
- An updated website to allow customised content and better usability on desktop, tablet & mobile devices.

Throughout the season a number of further changes were implemented, including:

- An online application process using JotForm for Metro West service awards & grant applications; and
- Online invitations (including online RSVP's) for attendance at events including the Metro West presentation night.

All five of the initiatives above were implemented to create more efficient processes (replacing previous manual processes), and ultimately enabled members of the Management Committee to put time into other roles & functions of the district. It is my opinion that these processes contributed in part to:

- One of the largest numbers of grant recipients;
- No one contacting the district after presentation night in regards to missed grant applications;
- No missed invitations for our district presentation night; and
- The largest presentation night turnout in recent years.

There were a number of other initiatives that will hopefully set a precedent for the coming seasons, including procuring a sponsor to help fund part of the purchase of Metro West tee-shirts for our Optus Junior Dolphin Meet finalists and the planning of a Metro West district trip (which although it has taken place – was two weeks into the 2019/20 season).

From a performance side the district continues to excel. Some highlights in Season 2018/19 included:

- Melbourne University Propulsion's Thomas Pearson being selected on the Australian Team for the Junior Pan Pacific Championships in Fiji;
- Laverton's Paris Vasta being selected for the Swimming Victoria Touring Team for the Singapore Open Championships;
- Melbourne University Propulsion's Johan Stickland being selected on the Victorian Team for the State Teams Short Course Event in Canberra; and
- Four national medallists, being Tara Gallop from Hoppers Crossing, Paris Vasta from Laverton, Adam Selwood from Melbourne University Propulsion, and Stone Ma from North-West Aquatic.

One of the great things about our district is that elite performances are spread across the clubs, and the fact that our four national medalists hailed from four different clubs, indicates the quality of programs spread throughout our district.

Finally, as President I would like to thank the team behind the scenes who keep the district running and who have played a vital role in this season being such a success. When I stepped into the Presidents role, it was the continuation of the Vice President, Jamie Taafe, our Treasurer Janine Boyton & Competitions Officer, Julie Walsh, that ensured the district continued to function and provide opportunities for our members & clubs. With the additional support of Secretary, Seb Bettiol & District Referee, Margaret Arnold, I am extremely proud of what we have achieved as a district in Season 2018/19 and believe that we are in a better position than twelve months ago to continue in our quest to provide opportunities & support for swimmers in Melbourne's west.

Cam Nation
President

DISTRICT REFEREE'S ANNUAL REPORT

31st July, 2019

The 2018/19 season has been successful for Metro West. I have been able to put some officials through workshops and sign off their qualifications; however, we could do better. Please seek interest from your members to become an official. I will then arrange with you a time for me to come to your club to run the appropriate workshops.

This year I reverted to the previous method of allocating officials with a very positive response. All Clubs have been able to have their required number of officials available for all meets this season. Thank you very much for your cooperation with these requests.

Thanks to all those people who have willingly given their support and I hope that we will be able to recruit more people to begin their journey as a swimming official so that the sport will continue with a fair deal for all competitors.



Margaret Arnold
District Referee

Competitions Report 2018/2019.

The first event on the district calendar was the proficiency meet. A few clubs in the district support this meet– Swimland, Melton and Hume had a few entries and a couple of other clubs that had one or two entrants. We need to continue to run this event for the swimmers that have started their progression through the awards. This season we will trial running it with the encouragement meet. This will enable us to have timekeepers for the encouragement meet and this will also allow the swimmers to have time between their proficiency events. – September the 8th.

The next event was the Junior Dolphin Selection trials – This was a new format. Now including the 11 and 12 year olds and 100m events. This was a nightmare for the district to run as the 11 and 12 year olds could swim the 50m events or the 100m events – if they swam, the 100m events then we had to try to get their 50m times for relay selections. We did send in feedback about the new format – this event was usually finished by 12 but now it is extended to late afternoon – so the little ones have to wait around all day (in the freezing cold) outdoor pool. Too long a day for them. I just noticed the format is the same this year.

District championships went very well – this event was again held over the 4 days (still a few complaints about two weekends in a row.) but the consensus is that it is good to get it over and done with. Went through without a hitch. We are trialing these in October this year as the Feb/Mar Calendar is quite full.

All juniors also went really well – as we split the age groups so there was less crowding at the Broadmeadows pool.

The last event for the season was our short course meet. The event is usually very popular but this season we were about 100 swimmers down. Not sure if the introduction of Swim Central had anything to do with it or maybe it was because we changed the program. After answering hundreds of emails regarding times or events the meet ran without a hitch. I think everyone enjoyed the day and it was a nice early finish. Another big thank you to Margaret and Damian for helping and also thank you to the officials.

Above all, I think the district have had a very successful year, the annual Presentation Night was very well supported more than 250 attended. Biggest crowd ever.

On a final note - I personally would like to congratulate all the award winners in the district and would like to wish them very best in the current season.

The calendar is done – thank you Ros. All the events are currently listed. I have booked the Broadmeadows Pool for the Proficiency Meet /Encouragement Meet and Craigieburn has been booked for the District Champs and 2019 Metro Junior Selection Trials in October due to the refurbishment of Broady.

Julie Walsh, Competitions Officer.

Metro West Swimming Victoria
Statement of receipts & payments
JUNE 2019

MONTH		YTD
	RECEIPTS:	
4,117.18	Meet Entry fees	54,163.18
3.89	Bank Interest - General Account	14.63
0.00	Bank Interest - Term Deposit	1,315.38
0.00	Club Affiliation Fees	1,775.00
0.00	Equipment Hire	0.00
0.00	Grants Received	0.00
0.00	Other	978.00
<u><u>\$4,121.07</u></u>	TOTAL RECEIPTS	<u><u>\$58,246.19</u></u>
	PAYMENTS:	
0.00	Meet Pool Hire Fees	20,295.23
0.00	Meet SV Levies	11,961.00
1,350.00	Officials	4,755.00
0.00	Room Hire	405.00
14,959.99	Administration / Other	22,999.04
<u><u>\$16,309.99</u></u>	TOTAL PAYMENTS	<u><u>\$60,415.27</u></u>
<u><u>(\$12,188.92)</u></u>	NET PROFIT / (LOSS)	<u><u>(\$2,169.08)</u></u>

RECONCILIATION:	
Opening Cash Book Balance 1 July 2018	\$76,464.23
Add Receipts	\$58,246.19
Less Payments	\$60,415.27
Closing Cash Book Balance 30 June 2019	<u><u>\$74,295.15</u></u> <u><u>(\$2,169.08)</u></u>

Comprised of:	
Term Deposit (balance 30 June 2019)	\$53,288.69
General Account:	
Balance as at 30 June 2018	\$21,006.46
Plus Undeposited Receipts	\$0.00
Less Unpresented Cheques	\$0.00
	<u>\$21,006.46</u>
Total Assets	<u><u>\$74,295.15</u></u>

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Metro West Swimming Victoria
Statement of Receipts & Payments
JUNE 2019

MONTH

YTD

RECEIPTS:

Meet Entry Fees:

0.00	7/10 Encouragement meet	7,790.00
0.00	District Championships	17,420.00
0.00	High Performance	0.00
0.00	Proficiencies	580.00
4,117.18	Short Course	7,693.18
0.00	Sprints / All Junior	13,660.00
0.00	Winter InterClub	0.00
0.00	Other Meets	7,020.00
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	\$4,117.18	\$54,163.18

3.89	Bank Interest - General Account	14.63
0.00	Bank Interest - Term Deposit	1,315.38
0.00	Club Affiliation Fees	1,775.00
0.00	Equipment Hire	0.00
0.00	Grants Received	0.00
0.00	Other	978.00

<u>\$4,121.07</u>	TOTAL RECEIPTS	<u>\$58,246.19</u>
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PAYMENTS:

Meet Pool Hire Fees:

0.00	7/10 Encouragement meet	1,375.88
0.00	District Championships	5,400.00
0.00	High Performance	0.00
0.00	Proficiencies	573.30
0.00	Short Course	55.55
0.00	Sprints / All Junior	2,362.50
0.00	Winter interClub	10,000.00
0.00	Other Meets	528.00
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	\$0.00	\$20,295.23

Meet SV Levy:

0.00	7/10 Encouragement meet	3,780.00
0.00	District Championships	1,637.00
0.00	Proficiencies	0.00
0.00	Short Course	1,534.00
0.00	Sprints / All Junior	4,980.00
0.00	Other Meets	30.00
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	\$0.00	\$11,961.00

Officials:

0.00	7/10 Encouragement meet	0.00
0.00	District Championships	2,825.00
0.00	Proficiencies	0.00
1,350.00	Short Course	1,350.00
0.00	Sprints / All Junior	0.00
0.00	Other Meets	580.00

\$1,350.00

\$4,755.00

Room Hire:

0.00	Meetings	35.00
0.00	Officials Room	0.00
0.00	Presentation Night	370.00
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		\$405.00

\$0.00

Administration / Other:

0.00	7/10 caps and shirts	2,384.00
0.00	Bank Fees	0.00
0.00	Bus hire	0.00
2,750.00	Catering	3,850.66
1,155.21	Equipment	1,190.16
8,430.00	Grants	8,430.00
0.00	High Performance	0.00
0.00	Insurance	280.36
0.00	Internet charges	409.36
0.00	Medals	1,972.09
0.00	Meet Program Manager	0.00
0.00	Other	1,018.05
0.00	Postage / PO Box	148.64
0.00	Trailer Registration	59.00
290.85	Stationery	602.79
2,333.93	Trophies	2,653.93
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		\$22,999.04

\$14,959.99

\$16,309.99**TOTAL PAYMENTS****\$60,415.27****(\$12,188.92)****NET PROFIT / (LOSS)****(\$2,169.08)**